

# JANUARY 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	1 New Year's Day [Holiday]	2
3	4 Invoice Receipt Deadline	5	6 Vendor Check Printing – 9:00	7	8	9
10	11 Invoice Receipt Deadline	12	13 Payroll Vendor Check Printing – 9:00	14	15	16
17	18 M L King Day [Holiday]	19 Invoice Receipt Deadline	20 Vendor Check Printing – 9:00	21	22	23
24	25	26	27 Payroll Invoice Receipt Deadline	28	29 Vendor Check Printing – 9:00	30
31	1	2	3	4	5	6

# FEBRUARY 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	<b>1</b> Invoice Receipt Deadline	2	<b>3</b> Vendor Check Printing – 9:00	4	5	6
7	<b>8</b> Invoice Receipt Deadline	9	Payroll <b>10</b> Vendor Check Printing – 9:00	11	12 Lincoln's Birthday -FH	13
<b>14</b> Valentine's Day	<b>15</b> Presidents' Day [Holiday]	<b>16</b> Invoice Receipt Deadline	<b>17</b> Vendor Check Printing – 9:00	18	19	20
21	<b>22</b>	<b>23</b>	Payroll <b>24</b> Invoice Receipt Deadline	25	<b>26</b> Vendor Check Printing – 9:00	27
28	1	2	3	4	5	6

# MARCH 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	<b>1</b> Invoice Receipt Deadline	<b>2</b>	<b>3</b> Vendor Check Printing – 9:00	<b>4</b>	<b>5</b>	6
7	<b>8</b> Invoice Receipt Deadline	<b>9</b>	Payroll <b>10</b> Vendor Check Printing – 9:00	<b>11</b>	<b>12</b>	13
14	<b>15</b> Invoice Receipt Deadline	<b>16</b>	<b>17</b> Vendor Check Printing – 9:00	<b>18</b>	<b>19</b>	20
21	<b>22</b> Invoice Receipt Deadline	<b>23</b>	Payroll <b>24</b> Vendor Check Printing – 9:00	<b>25</b>	<b>26</b>	27
28	<b>29</b>	<b>30</b> Vendor Check Printing – 9:00	<b>31</b>	<b>1</b>	<b>2</b>	3

# APRIL 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	31	1	2 Good Friday	3
4 Easter Sunday	5 Invoice Receipt Deadline	6	7 Payroll Vendor Check Printing – 9:00	8	9	10
11	12 Invoice Receipt Deadline	13	14 Vendor Check Printing – 9:00	15	16	17
18	19 Invoice Receipt Deadline	20	21 Payroll Vendor Check Printing – 9:00	22	23	24
25	26	27	28 Invoice Receipt Deadline	29	30 Vendor Check Printing – 9:00	1

# MAY 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
25	26	27	28	29	30	1
2	3 Invoice Receipt Deadline	4	5 Payroll Vendor Check Printing – 9:00	6	7	8
9 Mother's Day	10 Invoice Receipt Deadline	11	12 Vendor Check Printing – 9:00	13	14	15
16	17 Invoice Receipt Deadline	18	19 Payroll Vendor Check Printing – 9:00	20	21	22
23	24	25	26 Invoice Receipt Deadline	27	28 Vendor Check Printing – 9:00	29
30	31 Memorial Day [Holiday]	1	2	3	4	5

# JUNE 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	<b>1</b> Invoice Receipt Deadline	Payroll <b>2</b> Vendor Check Printing – 9:00	3	4	5
6	<b>7</b> Invoice Receipt Deadline	8	<b>9</b> Vendor Check Printing – 9:00	10	11	12
13	<b>14</b> Invoice Receipt Deadline	15	Payroll <b>16</b> Vendor Check Printing – 9:00	17	18	19 Juneteenth FH
<b>20</b> Father's Day	<b>21</b> Invoice Receipt Deadline	22	<b>23</b> Vendor Check Printing – 9:00	24	25	26
27	<b>28</b> Invoice Receipt Deadline	29	Payroll <b>30</b> Vendor Check Printing – 9:00	1	2	3

# JULY 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	1	2	3
<b>4</b> Independence Day	<b>5</b> Independence Day [Holiday]	<b>6</b> Invoice Receipt Deadline	<b>7</b> Vendor Check Printing – 9:00	8	9	10
11	<b>12</b> Invoice Receipt Deadline	13	Payroll <b>14</b> Vendor Check Printing – 9:00	15	16	17
18	<b>19</b> Invoice Receipt Deadline	20	<b>21</b> Vendor Check Printing – 9:00	22	23	24
25	<b>26</b>	<b>27</b>	Payroll <b>28</b> Invoice Receipt Deadline	29	<b>30</b> Vendor Check Printing – 9:00	31

# AUGUST 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	<b>2</b> Invoice Receipt Deadline	3	<b>4</b> Vendor Check Printing – 9:00	5	6	7
8	<b>9</b> Invoice Receipt Deadline	10	Payroll <b>11</b> Vendor Check Printing – 9:00	12	13	14
15	<b>16</b> Invoice Receipt Deadline	17	<b>18</b> Vendor Check Printing – 9:00	19	20	21
22	<b>23</b> Invoice Receipt Deadline	24	Payroll <b>25</b> Vendor Check Printing – 9:00	26	<b>27</b> Invoice Receipt Deadline	28
29	<b>30</b>	<b>31</b> Vendor Check Printing – 9:00	1	2	3	4



# SEPTEMBER 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1	2	3	4
5	6 Labor Day [Holiday]	7 Invoice Receipt Deadline	8 Payroll Vendor Check Printing – 9:00	9	10	11
12	13 Invoice Receipt Deadline	14	15 Vendor Check Printing – 9:00	16	17	18
19	20 Invoice Receipt Deadline	21	22 Payroll Vendor Check Printing – 9:00	23	24	25
26	27	28 Invoice Receipt Deadline	29	30 Vendor Check Printing – 9:00	1	2

# OCTOBER 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	1	2
3	4 Invoice Receipt Deadline	5	6 Payroll Vendor Check Printing – 9:00	7	8	9
10	11 Columbus Day [Holiday]	12 Invoice Receipt Deadline	13 Vendor Check Printing – 9:00	14	15	16
17	18 Invoice Receipt Deadline	19	20 Payroll Vendor Check Printing – 9:00	21	22	23
24	25	26	27 Invoice Receipt Deadline	28	29 Vendor Check Printing – 9:00	30
31 Halloween	1	2	3	4	5	6

# NOVEMBER 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
31	<b>1</b> Invoice Receipt Deadline	<b>2</b> Election Day FH	<b>3</b> Payroll Vendor Check Printing – 9:00	<b>4</b>	<b>5</b>	6
7	<b>8</b> Invoice Receipt Deadline	<b>9</b>	<b>10</b> Vendor Check Printing – 9:00	<b>11</b> Veterans Day [Holiday]	<b>12</b>	13
14	<b>15</b> Invoice Receipt Deadline	<b>16</b>	<b>17</b> Payroll Vendor Check Printing – 9:00	<b>18</b>	<b>19</b>	20
21	<b>22</b> Invoice Receipt Deadline	<b>23</b>	<b>24</b> Vendor Check Printing – 9:00	<b>25</b> Thanksgiving Day [Holiday]	<b>26</b> Invoice Receipt Deadline	27
28	<b>29</b>	<b>30</b> Vendor Check Printing – 9:00	1	2	3	4

# DECEMBER 2021

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
28	29	30	Payroll 1	2	3	4
5	6 Invoice Receipt Deadline	7	8 Vendor Check Printing – 9:00	9	10	11
12	13 Invoice Receipt Deadline	14	Payroll 15 Vendor Check Printing – 9:00	16	17	18
19	20 Invoice Receipt Deadline	21	22 Vendor Check Printing – 9:00	23	24	25 Christmas FH
26	27	28 Invoice Receipt Deadline	Payroll 29	30 Vendor Check Printing – 9:00	31	1